



P.O. Box 5009 Bella Vista, AR 72714
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Web Site: bellavistafestival.org

Show Dates: OCTOBER 16-18, 2008

We welcome artists and artisans from throughout the world.

The Festival booths are housed in large 40-space tents, or in outside areas where exhibitors provide their own tent. A limited number of spaces are available at no cost for exhibitors for overnight parking of self-contained recreational vehicles.

ENTRY RULES

- 1. Original Work Only. All work must be that of the exhibitor, who must be present throughout the three days of the Festival. No re-sale, market, or commercial items of any kind are allowed.** Each work will be juried twice: 1) by Festival personnel and jury committee upon application, and 2) **on site.** We require that you remove any product in violation of our rules, and exhibitors may be asked to leave at the request of the Festival Director or Exhibitor's Chair. No "SALE" Signs allowed in booths.
- 2. New Exhibitor Applications** must be filled out completely, signed, and be accompanied by: three photographs of work which should be close-ups of individual products and one photo of display preferred on CD, a separate short resume or artist's statement, a SASE, and a check for the booth fee. **Shared Spaces:** Exhibitors may share space with a fully paid exhibitor. Each must submit a separate application, with photographs, for jurying by the Festival Committee. **Deadline** is July 31, or when all booths are full. (Suggest inquiry for availability after July 31.) Acceptance notification will be sent as soon as possible after jurying. **Current Exhibitors:** To reserve the same space or seek an upgrade for next October's Festival, your application form and fee must be submitted to the Festival office by 7 PM on last day of the current Festival, or as soon as possible.
- 3. APPLICATION DEADLINE IS JULY 31, 2008, or when all booths are full.**
- 4. Cancellation:** Cancellations made before September 1 will receive a complete refund. NO REFUNDS AFTER SEPTEMBER 1.
- 5. Spaces:** Entire display, including stakes, ropes, supports, etc, must be within your marked space. Exhibitors may not operate out of trailers or vehicles parked in exhibit spaces unless specifically allowed. **FIRE LANES WILL BE STRICTLY ENFORCED.** You must provide all display materials required. Since we cannot control the weather, you are advised to bring necessary protection. **ELECTRICITY: Tent Exhibitors:** Electrical outlets for each space will accommodate the equivalent of five (5) to six (6) 27W fluorescent light bulbs (standard base), each of which produces 100W of light, or four (4) 60 W light bulbs. NO ELECTRIC APPLIANCES ARE ALLOWED. **Outdoor Exhibitors:** Electricity is available IN SOME OUTSIDE SPACES, depending upon your space assignment, for \$15 per electrical drop. QUIET portable generators may be used during the Festival unless any noise is disturbing to others. **Double Spaces:** Requests for double spaces will be considered on a case by case basis, subject to jury committee recommendation, sales record, and availability.
Outside Space: 12' wide "front" x 24' deep (\$100) Inside Tent Space: 12' wide "front" x 8' deep (\$105)
Premium Outside Space (Limited Number): 24' wide "front" x 12' deep (\$150)
- 6. A commission of 10% will be collected daily from each exhibitor. NO EXCEPTIONS!**
- 7. Check In:** Exhibitors may check in on Tuesday or Wednesday between the hours of 9 a.m. and 6 p.m. Please get your Registration Packet before you set up. Once registered and inside, you may stay as long as necessary to set up your booth. **ALL vehicles must be out of the exhibit area by 7:30 AM each day of Festival.** No vehicles in Festival site Except Emergency vehicles or Staff vehicles during the day.
- 8. LATE ARRIVAL:** EXHIBITORS NOT REGISTERED BY 6:00 PM ON WEDNESDAY, OCT. 15, MAY LOSE THEIR SPACES TO EXHIBITORS ON OUR WAITING LIST. If you will be late, you must call us before 6 p.m. on Wednesday to save your space.
- 9. Festival hours** are 8:00 AM to 6:00 PM (Thursday & Friday); 8 AM to 5:00 PM on Saturday -- three days only. ALL EXHIBITS MUST REMAIN INTACT UNTIL 5:00 PM ON SATURDAY. Do not bring vehicles into the exhibit area until you are packed and ready to load. Security will be provided Saturday night for those who want to load out on Sunday.
- 10. Night security** will be provided. However, THE VILLAGE ART CLUB, INC. shall not be responsible for lost or stolen articles.
- 11.** Exhibitors and visitors to the Festival assume all risk of accident or injury. NEITHER THE VILLAGE ART CLUB, BELLA VISTA P.O.A., THE DEVELOPER, NOR THE COUNTY WILL BE RESPONSIBLE.
- 12. NOTE:** State of Arkansas and Benton County require exhibitors to collect and pay **sales tax of 7.00 %.**
- 13. Pets** are not allowed on the Festival Site, except for service animals. **No soliciting** is allowed.
- 14. CONTRACT:** The signed application and its acceptance constitute a contract to use an assigned space. The Festival Committee has the right to reassign or change any space. Spaces are not transferable by Exhibitors. We reserve the right to deny space or to remove an exhibitor without a refund for any violation of any rule.